

THE CORPORATION OF THE MUNICIPALITY OF CALVIN**BY-LAW NO. 2025-39****BEING A BY-LAW TO AUTHORIZE THE PURCHASE AND FINANCING OF A RESCUE VEHICLE**

WHEREAS the purchase of a rescue vehicle and the financing of it was approved by Council in the 2025 budget;

AND WHEREAS vehicle were solicited and obtained by the Fire Chief;

AND WHEREAS the lowest purchase and financing option available, as confirmed by the Chief Administrative Officer, was submitted by True North Chevrolet for a total cost of

\$ 80,713.89 at the rate of 4.99% over 60 months (\$1522.70/mth);

NOW THEREFORE the Council of The Corporation of the Municipality of Calvin ENACTS AS FOLLOWS:

That the Mayor and Chief Administrative Officer are hereby authorized to enter into a purchase and finance agreement with True North Chevrolet for the acquisition of a 2025 Chevrolet K2500 HD Silverado.

That this by-law shall come into force and take effect upon the date of its passing.

READ A FIRST AND FINAL TIME THIS 9th DAY OF SEPTEMBER 2025.

Mayor Richard Gould

CAO Clerk Treasurer Donna Maitland



8,14

THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: RFP-2025-04-Road Needs Study Request for Proposal
Author: Ann Carr, Public Works Superintendent
Date: September 09, 2025
Report No.: PWS-2025-19

Purpose:

It is best practice to conduct a road needs study every five years to identify deficiencies in the road network. The last Road Needs Study was conducted in 2009. This study provides best practices for road maintenance activities following minimum maintenance standards as well as Ministry of Transportation of Ontario methods and inventory manual for roads management plans for lower tiered municipalities.

Like the Bridge and Culvert Study, the report will provide condition ratings, quantify the need of improvements, maintenance requirements as well as an operational and capital budget plan for the next 10 years. This information will be provided to the asset management plan and layered into our GIS mapping system. The cost for the road needs study was approved through the 2025 budget. During the budget process the CAO confirmed and received approval from Canada Community Building Fund to fund the study.

Background:

In 2009 a road needs study was completed. The information is irrelevant now due to the age of the report. Dollar values have significantly increased over time especially since the valuation was performed pre-covid. A request for proposal (RFP) was executed, and 2 bids were received on time. Within the RFP document an evaluation criterion with weighted scores was provided and used to "grade" the RFP.

Rationale:

2 proposals were submitted on time and opened on August 29th, 2025, in the presence of the Public Works Superintendent and the Deputy Clerk.

Evaluation Criteria-Scoring

Best Value Evaluation	Weighted Score	Jp2g Consultants Inc.	Tulloch
Qualifications and Experience	20%	18%	10%
Quality of Approach and Methodology	10%	10%	10%
Proposed Work Plan and Schedule	10%	8%	9%
Ease of Use of Proposed System	20%	20%	18%
Price-Costing Proposal	30%	30%	26%
Understanding of Project	10%	10%	10%
Final Evaluation	100%	96%	83%
Presented Cost with HST		\$28,523.46	\$28,600.00



THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
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Recommendation:

WHEREAS a request for proposal for a road needs study was issued and two proposals were received;
AND WHEREAS the proposals were reviewed and weighted by a provided evaluation;
AND WHEREAS the evaluation by weighted score was higher for Jp2G Consultants Inc.,
AND FURTHERMORE the proposed cost for the Road Needs Study is \$28,523.46 proposed by Jp2G Consultants Inc. and will be funded by Canada Community Building Fund (CCBF);
AND FURTHERMORE that Council approves of this motion.

Appendix: Request For Proposal-2025-04

Respectfully yours,


Ann Carr
Public Works Superintendent

I concur with this report,

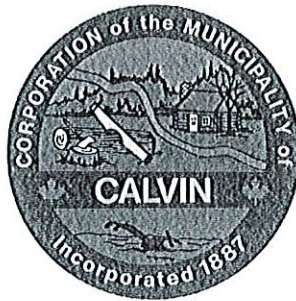

Donna Maitland
CAO, Clerk Treasurer

**REQUEST FOR PROPOSAL
ENGINEERING SERVICES-ROADS NEEDS STUDY**

**Quote No.
2025-04**

Bid Closing: August 29, 2025

THE MUNICIPALITY OF CALVIN



SECTION 1.0

BID SUBMISSION

Bids will be received in a sealed envelope labeled RFP- ROADS NEED STUDY- QUOTE NO. 2025-04 before 11:00 a.m. on Friday, August 29, 2025, either directly at the Municipal Office or mailed to the Municipal Office located at:

Municipality of Calvin

1355 Peddlers Drive

Mattawa, Ontario

POH1V0

Submissions will not be accepted if received by fax or email.

It is the respondent's responsibility to ensure submissions are received by the Municipality by the submission deadline. The Municipality does not assume any responsibility for issues affecting the delivery of the submission.

All pages contained in the request for proposal form an integral part of this process.

The lowest or any proposal will not necessarily be accepted. The owner may decide, at its sole discretion, that no proposal submitted will be accepted and no contract will be awarded pursuant to this procurement process. If the owner elects to reject all proposals, all proponents will be notified that and the owner will not be liable to any proponent in preparing the proposal, damages, loss of anticipated profit in connection with the work or any matter whatsoever.

Proponents are advised that the Municipality of Calvin's website for addenda is issued before the closing date and time. If the contract administrator determines that an amendment is required to the bid documents, the contract administrator will prepare n addenda and posit it to the Municipality of Calvin's website.

Partial or incomplete proposals will not be considered.

QUESTIONS AND CLARIFICATIONS

Enquiries, request for explanation, interpretations or clarifications must be submitted by email to publicworks@calvintownship.ca, only those inquiries submitted by email will be considered for recording purposes. Emails submitted must include the bid title and bid reference number.

Enquiries will be received up to noon local time on Friday August 22, 2025. Enquiries received after the date and time noted will not receive a response.

PROPOSAL OPENING

Proposals will be opened in public with the contract administrator as well as the CAO or Deputy Clerk.

ADJUSTMENT OR WITHDRAWAL OF BIDS

Adjustment by telephone or facsimile or letter for a proposal already received will not be considered. A proponent desiring to adjust a bid must withdraw the submission and/or supersede it with another offer.

Proponents may withdraw its proposal at any time prior to closing provided the withdrawal:

- i. It is in the form of a letter and,
- ii. State the name of the bidder and clearly identify the bid that is being withdrawn and
- iii. It is signed by the proponents duly authorized signing officer.

Proposals may not be withdrawn after closing time.

EXAMINATION OF SITE CONDITIONS

It is the responsibility of the proponent before submitting a bid to carefully examine the site of the proposed work. Proponents shall fully inform themselves as to the existing site conditions and limitations to determine all factors relating to the place of work that may affect the performance of the work, conditions such as weather and availability of labor, the ground, quality and quantity of the material to be encountered, the equipment and facilities needed preliminary to and during the execution of the work, the general local conditions, and all matters which are necessary for the full and proper completion of the work and the conditions under which it will be performed.

Any failure to fully investigate the sites of the work or the foregoing conditions shall not relieve the proponent of their responsibility for estimating properly the difficulty or cost of successfully performing the work. Neither the owner, nor any of their representatives or agents, assumes any responsibility for the accuracy of site information indicating in the bid documents and the proponents must evaluate such information relative to the actual conditions at the place of the work.

DOCUMENT DISCREPENCIES AND OMISSIONS

Proponents are responsible for reviewing the request for proposal documents and verifying they are complete. If the proponent finds discrepancies or omissions from the drawings, specifications, and other documents, the proponent should submit a written request for correction to the contract administrator. A written request for corrections must be received no later than September 04, 2025. Any required correction, addition, deletion, or revision to the bid documents will be by the contract administrator by posting to the Municipality of Calvin's website.

Reports provided for information purposes only, current infrastructure conditions will need to be reviewed by the consultant as part of this study. Reports provided include:

- The Roads Need Study for the Municipality of Calvin 2009

RESPONSE MATERIAL OWNERSHIP

All material submitted regarding this RFP becomes the property of the Municipality and will only be returned to the Consultant at the Municipality's discretion. Disqualifications of a consultant will not eliminate this right.

ACCEPTANCE OF PROPOSAL CONTENT

The contents of the proposal of the successful Consultant may become contractual obligations if the Municipality wishes to execute a contract based on the submitted proposal. Failure of the successful Consultant to accept these obligations in a purchase agreement, purchase order, contract, or similar instrument may result in cancellation of the awards, and such Consultant may be removed from future solicitations.

INSURANCE

The successful proponent shall, within seven (7) calendar days after receipt of the owner's notice of award, deliver to the owner two (2) copies of certificates attesting to the fact that the required policies of insurance as outlined in the contract documents have been obtained by the proponent.

SECTION 2.0

SCOPE

General Scope

The Municipality of Calvin's Road network consists of approximately 65 km of roads. The roadway inventory and condition ratings will be investigated as part of the road's needs study.

The Municipality of Calvin is interested in contracting a civil engineering consultant to study and analyze the municipal roadway system with particular attention, but not limited to the following:

Road condition assessment and methodology used.

Roadside conditions per drainage, ditching, brushing and signage.

Road section by road section with asset IDs from the municipality's current asset inventory, summary of required maintenance and recommended optimum timelines.

Provide estimated costs of proposed practical improvements to eliminate deficiencies and to bring the municipal road system to proper standards, and to provide a schedule of improvements.

This study will be used to:

Inform the Council on the existing conditions and needs of the road system.

Develop the most cost-effective long-term maintenance and construction strategy, considering budgetary limits.

Provide a projection of the future conditions and adequacy of the road system.

Present a suggested year by year work plan, operating and capital budget for ten years.

Inform and update the Municipality's Asset Management Plan

The methodology for this study should generally follow procedures established by the Ministry of Transportation of Ontario (MTO), Methods and Inventory Manual, Roads Management Plans for Lower Tier Municipalities.

The results and findings shall be presented in an easily readable report, with data delineated in a chart and graph form with explanatory text. Partial reports done for other clients may be submitted as part of the RFP for illustrative purposes, to show report format.

QUALIFICATIONS OF THE RESPONDENT

Minimum qualifications are:

Proven ability to manage projects of similar size and nature (and if applicable, larger more complex projects), and to deliver completed quality work on time and within budget.

Proven ability to coordinate a multi-disciplinary team on projects of similar scope, size and nature.

Strong technical knowledge.

Strong experience in team leadership, collaboration, consensus building, working with external agencies to deliver results.

WORK PLAN

General Scope

The lead highway engineer and individuals responsible for the reports are required to undertake detailed field reviews. The reviews must document the existing road conditions and filed recommendations for items such as drainage, culverts, guide rails, slope flattening, signing, side roads and entrances.

Field Investigation

Visually assess the surface treatment for surface distresses and frost heave locations and determine the probable cause considering the investigation results and surface treatment construction history if available.

Visually assess the granular surface condition and frost heave locations and determine probable cause of the conditions.

Review the surface widths and crossfalls.

Review shoulder width, height and crossfalls.

The service provider shall review all roadside hazard conditions and provide adequate specifications for roads and Public Work (OPSS).

Review rut depth where applicable and hard surface crossfall measurements. The rut depth measurement shall be taken in both inner and outer wheel paths using a 1.2 m straight edge. Crossfall measurements shall be taken using a 3 m straight edge. The measured depth in millimeters and the hard surface crossfall in percent shall be recorded in the pavement condition report.

Drainage Investigation

Obtain sufficient field information in order to make recommendations for drainage including but not limited to ditching, culvert replacements, rock removal and brushing.

In addition to the investigation, areas where ditch clean out is needed shall be detailed, areas where new ditches should be provided, based on current alignment and cross-section, shall be detailed. For each area listed the type of cut material, either rock or earth, shall be identified.

DELIVERABLES

Seven hard copies of the final report along with a digital copy. A final report which shall identify the methodologies and criteria used in the production of the plan. The final report shall discuss and detail the systems: time of need, system adequacy, recommended funding levels, condition ratings by asset, priority rating, and time of need and rehabilitation strategy. The final report shall include electronic and hard copy maps which shall illustrate: the asset inventory by type of asset, by time of need, and by inventory section number. Before starting collection/documentation methodology, consultants will discuss proposed collection/documentation methodology and data starting points with the Township of Calvin's Public Works Superintendent, the Township of Calvin's GIS service provider and the Township of Calvin's asset management software provider. Together, the joint team will agree on communication process for adding shape fields, splitting segments, changing IDs and format to return deliverable i.e. Geo-referenced shapefile format back to the Township of Calvin.

Provide road maintenance needs analysis (recommendations) based on life cycle forecast for capital budgeting.

Provide timing for major and minor repairs. (Now, 1-5 years and 6-10 years)

Provide recommendations for on-going maintenance requirements.

Provide recommendations for minimum budget levels for operating and capital expenditures.

Attend monthly meetings via Teams, provide monthly progress reports, provide updated project schedules and monthly invoices.

Additional reports include:

Pavement Condition Report

MILESTONES TIMELINES

Milestone	Completion Date
RFP issued	August 15, 2025
Deadline for questions	August 22, 2025
Addenda Issued (if necessary)	August 22, 2025
RFP Closing	August 29, 2025
Proposal Evaluation and Contract Award	September 09, 2025
Startup meeting	September 18, 2025 (via teams)
90% project completion	October 30, 2025
Presentation of Study to Council	November 25, 2025

HEALTH AND SAFETY

General: Consultant must comply with the Occupational Health and Safety Act (OHSA) and the Municipality of Calvin's Health and Safety Policies.

Competent Person: Consultant is responsible for using their training, knowledge and experience to protect the health and safety of their workers and others, reporting to their supervisor the absence of, or defect in any protective equipment or device, and reporting to their supervisor, any circumstances or conditions that may limit their ability to comply with the requirements of the OHSA and the Municipality of Calvin's safety policies.

Equipment and Tools: All equipment and tools used by the consultant shall conform to the Canadian Standards Association (CSA) or manufacturers specifications. The Municipality of Calvin reserves the right to prohibit the use of any equipment and methods or practices that do not conform to acceptable standards. Defective equipment and tools shall be removed from the work site premises immediately.

PPE: All workers must always wear the appropriate PPE working in the prescribed areas.

Reporting: Consultant must report immediately to the contract administrator all workplace incidents, near misses, injuries, illnesses and environmental damage. The contractor shall also report accidents/incidents to the Ministry of Labour, or any other appropriate authority required by legislation.

Supervision: Consultant shall comply with OHSA regulations.

WSIB: Contractor shall provide the Municipality with current WSIB clearance certificate within five (5) days of contract award.

GENERAL LIABILITY INSURANCE

The successful bidder's general liability insurance policy shall not be less than \$5,000,000.00 (five million dollars) per occurrence. The successful bidder agrees to provide proof of a general liability insurance policy in the amount of not less than \$2,000,000.00 (two million) per occurrence, to indemnify the Corporation of the Municipality of Calvin against any damage occasioned through any act, omission or neglect of the successful bidder while carrying out the service under the proposal.

The Municipality shall be included as an "additional insured" on the successful respondent's insurance policy.

PROTECTION OF WORK AND PROPERTY

The successful respondent shall provide continuous and adequate protection of all work from damage and shall protect the Municipality's property from injury or damage arising from or in connection with this work. The successful respondent shall make good any such damage or injury.

PERFORMANCE

Any undue delays in the execution of the work and/or costs incurred by the Municipality due to inefficiencies in performance on behalf of the successful respondent shall be deemed to be the responsibility of the respondent and as such, all costs as deemed appropriate and reasonable compensation for the Municipality will be assessed to the successful respondent.

CHARACTER AND EMPLOYMENT OF STAFF

The successful respondent shall employ only orderly, competent and skillful employees to ensure that the services are carried out in a respectable manner.

If any person employed by the successful respondent in connection with the service arising out of this proposal gives, in the opinion of the Municipality, just cause for complaint, the successful respondent upon notification by the Municipality in writing, shall not permit such person to continue in any future service arising out of this proposal.

ASSIGNMENT OF CONTRACT

The successful respondent shall not assign transfer, convey, sublet or otherwise dispose of this contract or their right, title, or interest therein, or their power to execute such contract to any other person, company or corporation without the previous consent, in writing, of the Municipality's officials, which consent shall not be unreasonably withheld.

INTERFERENCE WITH COUNCIL

No respondent, nor contractor, no associate with the bidder or family member will have influence with the Council on the decision of the request for quotation. Any contract with a member of the Council, or influence of a member of the Council shall deem the bid null and void and will remove the right to bid from the contractor or service provider.

SUB-CONTRACTORS

No portion of the work under this award may be sub-contracted without the written authorization of the Municipality. The respondent is fully responsible to the Municipality for the acts and omissions of sub-respondents and/or people directly or indirectly engaged by the respondents in respect to this work. Sub-respondents will be required to abide by all the requirements of the proposal document as the primary successful respondent (insurance, WSIB, Health and Safety Policy, etc.) The respondent agrees to bind every sub-respondent by the terms of the proposal documents.

PAYMENT

All invoices submitted by the consultant must show the project name, the project reference number and the contractor administrator's name.

Change orders will only be processed if submitted with a change order notice signed by the contract administrator.

Only original copy of invoices will be processed for payment.

Missed milestones identified in this proposal shall be subject to hold back of payment, until such time the milestone can be met.

PROPOSAL SUBMISSION

Prices bid must include all incidental costs and the Respondent must be satisfied as to the full requirements of the RFP. No claims for extra work will be entertained and any additional works must be authorized in writing prior to commencement accompanied by a corresponding PO. Should the Respondent require more information or clarification on any point, it must be obtained in writing prior to the submission of the proposal.

Submissions shall include, but not be limited to, the following information:

- Contact information, including the business or individual's full name, complete address, telephone number, fax number, contact person's full name and email address
- A brief description of the firm – its clients, its history, its projects, its staff
- An outline of the services to be provided (Work Plan)
- An outline of experience in similar projects
- A minimum of three references, including a contact name and phone number
- Any other supporting information you may wish to include with your submission

Failure to complete and include information as required may result in the submission not being considered. Point by point response is requested. Respondents shall address each required item as indicated above.

Submissions must include one copy of the completed document and an electronic version on a USB drive in a readable format such as PDF or MS Word.

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PROPOSAL EVALUATION CRITERIA

	BEST VALUE EVALUATION	WEIGHTED SCORE
1.	Qualifications and Experience The respondents experience overall and particularly in relation to similar projects; qualifications of individuals (Curriculum Vitae) assigned to the project; references and ability to stay within the project budgets and timelines.	20%
2.	Quality of Approach and Methodology	10%
3.	Proposed Work Plan and Schedule	10%
4.	Ease of Use of Proposed System	20%
5.	Price-Costing Proposal Overall submitted price for consultant services. Breakdowns of costs and fee schedule are complete and reasonable.	30%
6.	Understanding of Project Demonstration that the needs of the Municipality of Calvin are understood and will be met; any features, advantages or approaches uniquely proposed by the respondent which the Municipality of Calvin has or has not identified in the project description.	10%
	TOTAL	

In making a proposal, the respondent hereby certifies that they have reviewed this RFP and are familiar with all conditions therein.

8.15

CAO

From: East Nipissing Planning Board <admin@enpb.ca>
Sent: September 2, 2025 6:45 PM
To: CAO
Subject: Lavigne File 2025-09
Attachments: Lavigne File 2025-09 application.pdf; Lavigne File 2025-09 Public Notice & Map.pdf

Good morning Donna,

Attached is the application, public notice & Map for Lavigne File 2025-09 to be presented to your Council for comments. The next Planning Board meeting is Monday September 22, 2025, but I will need comments no later than Friday September 19th. Please post the public notice & map on your web page & on your public notice board at your office.

Thank you,

JoAnne Montreuil,
Secretary Treasurer,
East Nipissing Planning Board

8,15

Public Notice of Application for Consent

Clause 53(5) (a) of the Planning Act

The East Nipissing Planning Board has received the following consent application:

Application No: 2025-09

Applicant: Gilles Lavigne

Agent: Paul Goodridge – GGPS Ltd.

Subject Lands: 238 Highway 630

Purpose: Creation of five new lots on two properties

See Attached Sketches

Other Applications

Inquires and written submission about the applications can be made to JoAnne Montreuil, Secretary of the East Nipissing Planning Board, PO Box 31, Mattawa ON P0H 1V0 Telephone (705) 825-2523 or, by email: admin@enpb.ca

The meeting to hear the applications will be on **September 22, 2025 at 6 pm, at the Municipality of Mattawan Hall located at 947 Hwy 533, Mattawa ON.**

Need to Make Submissions:

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

Requesting Notice of Decision:

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the proposed consent, you must make a written request to the Board at the address above.

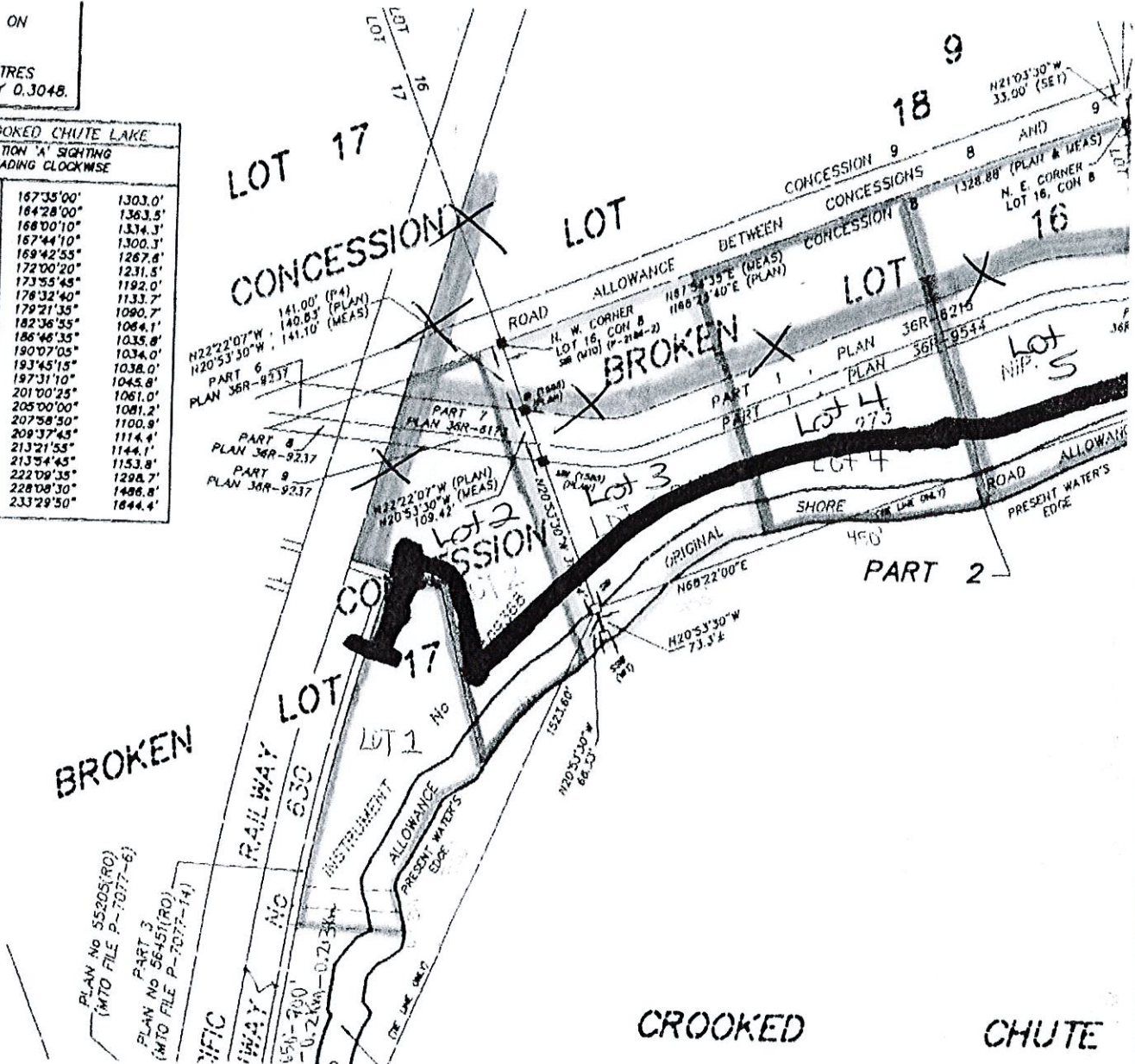
Getting Additional Information:

Additional information about the application is available by contacting the numbers listed above.

DISTANCES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048.

RADIAL DES TO CROOKED CHUTE LAKE
INSTRUMENT AT STATION 'A' SIGHTING
STATION 'B' AND READING CLOCKWISE

35'49'35"	1902.5'	167'35'00"	1303.0'
36'28'00"	1838.0'	164'28'00"	1363.5'
36'23'05"	1796.4'	168'00'10"	1334.3'
35'34'05"	1783.0'	167'44'10"	1300.3'
35'13'55"	1764.1'	169'42'55"	1267.8'
35'16'55"	1756.0'	172'00'20"	1231.5'
35'13'40"	1751.1'	173'55'45"	1192.0'
35'17'40"	1748.6'	178'32'40"	1133.7'
36'08'35"	1715.9'	179'21'35"	1090.7'
36'34'25"	1683.1'	182'36'35"	1064.1'
36'54'05"	1657.5'	186'46'35"	1035.8'
39'17'40"	1576.3'	190'07'05"	1034.0'
40'01'15"	1521.9'	193'45'15"	1038.0'
40'14'15"	1472.6'	197'31'10"	1045.8'
40'32'05"	1428.4'	201'00'25"	1061.0'
41'24'05"	1394.8'	205'00'00"	1081.2'
42'27'45"	1405.2'	207'58'30"	1100.8'
43'25'45"	1419.6'	209'37'45"	1114.4'
44'24'25"	1416.8'	213'21'55"	1144.1'
45'56'00"	1401.8'	213'45'45"	1153.8'
46'35'45"	1384.8'	222'09'35"	1298.7'
47'09'40"	1356.4'	228'08'30"	1488.8'
48'49'25"	1377.8'	233'29'50"	1644.4'
49'03'00"	1395.8'		
50'32'05"	1418.8'		
51'22'15"	1434.9'		
52'47'15"	1437.4'		
54'19'35"	1435.6'		
55'33'35"	1443.0'		
56'46'25"	1455.7'		
57'24'35"	1480.5'		
57'57'15"	1518.2'		
58'32'20"	1534.0'		
59'08'30"	1540.0'		
59'12'50"	1551.6'		
59'31'00"	1567.2'		
59'52'20"	1573.2'		
59'51'30"	1568.5'		
59'51'15"	1532.3'		
59'57'55"	1504.9'		
59'52'35"	1496.3'		
59'40'55"	1486.0'		
59'38'15"	1464.8'		
59'40'15"	1448.7'		
59'43'05"	1453.5'		
59'28'30"	1446.1'		
59'31'50"	1441.6'		
59'11'10"	1451.1'		
59'09'30"	1467.8'		
59'22'55"	1459.5'		
59'17'20"	1426.0'		
59'53'00"	1436.5'		
59'41'20"	1467.6'		
59'41'00"	1490.4'		
59'19'25"	1488.0'		
59'29'35"	1488.5'		
59'08'10"	1495.3'		
59'56'40"	1465.5'		
59'39'40"	1470.3'		
59'55'05"	1475.4'		
59'45'35"	1475.7'		
59'55'35"	1469.4'		
59'50'50"	1472.9'		
59'49'40"	1472.9'		



Orange was the original proposed entrance & right-of-way. C
 = entrance (proposed) off of Hwy 630 on lot
 for lots 2, 3, 4, 5 and continues onto an
 belongs to the owner

APPLICATION FOR CONSENT

The Planning Act, Section 53(2), Ontario Regulation 197/96 as amended

Complete the information below. All communication will be directed to the Primary Contact with a copy to the Owner.

1.1 Name of Owner(s). An owner's authorization is required in Section 8, *if the applicant is not the owner.*

Name of Owner Gilles Lavigne	Home Telephone No. (705) 698-9880	Business Telephone No.
Address 238 Highway 630, Mattawa, ON	Postal Code P0H 1V0	Fax No.
Email glavigne2223@gmail.com	Cell No. (705) 698-9880	

1.2 Agent/Solicitor/Applicant: Name of the person who is to be contacted about the application. If different than the owner. (This may be a person or firm acting on behalf of the owner. See Section 8)

Name of Contact Person/Agent Paul Goodridge - GGPS Ltd.	Home Telephone No.	Business Telephone No. (705) 493-1770
Address Suite 1 - 490 Main Street East, North Bay, ON	Postal Code P1B 1B5	Fax No.
Email: paul.goodridge@ggpsltd.com	Cell No. (705) 493-1770	

1.3 Indicate to whom correspondence is to be sent (check one please)

Owner Authorized Agent Solicitor

2.1 Municipal Address (mailing address) 238 Highway 630, Mattawa, ON			Postal Code P0H 1V0
Concession Number(s) 8	Lot Number(s) Part Lots 16 & 17	Registered Plan No.	Lot(s)/Block(s)
Reference Plan No. 36R-10402	Part Number(s) Part of Part 1, All of Part 2	Parcel Number(s) PIN 49110-0052, -0228	Former Township: Calvin
Assessment Roll No. 4822-000001- 34400 -0000 & 4822-000001-34400-0000			

34500

3.1 Type and Purpose of the proposed transaction (check appropriate space):	
<input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input checked="" type="checkbox"/> Right-of-way <input type="checkbox"/> Easement <input type="checkbox"/> Other purpose (please specify)	
3.2	Name of person(s), if known, to whom land or interest in land is to be transferred, leased or changed: To be listed for sale.
3.3	If a lot addition, identify/describe the lands to which the parcel will be added (Also illustrate on the required sketch):

4.1 Lands to be Severed	
Frontage(m): 2 x 91.44 & 3 x 137.16 Depth (m): 2 x 106.7 (average) & 3 x 189.0 Area (ha/m ²): 2 x 1.00 & 3 x 2.59	Existing Use: Vacant bush lot Proposed Use: Residential / Recreational Existing Buildings/Structures: Nil Proposed Buildings/Structures: 5 cottages or dwellings
4.2 Lands to be Retained	
Frontage(m): 480 approximately Depth (m): Ranges from 21.9 to 192.0 Area (ha/m ²): Approximately 3.0 ha	Existing Use: Residential Recreational Proposed Use: Lakefront residential Existing Buildings/Structures: Trailer Proposed Buildings/Structures: Residence

4.3	Are there any easements or restrictive covenants affecting the subject lands? If yes, please describe the easement or covenant and its effect. TCPL Easement	Yes <input checked="" type="radio"/>	No <input type="radio"/>
4.4 Type of Access (Check appropriate box and state road name):			
Severed	Retained		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Provincial Highway (#):	
<input type="checkbox"/>	<input type="checkbox"/>	Municipal Road, Maintained Year Round:	
<input type="checkbox"/>	<input type="checkbox"/>	Municipal Road, Seasonally Maintained:	
<input type="checkbox"/>	<input type="checkbox"/>	County/District Road (#):	
<input type="checkbox"/>	<input type="checkbox"/>	Private Road:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Right-of-way:	
<input type="checkbox"/>	<input type="checkbox"/>	Water Access:	
4.5 If located on a Municipal Road or Provincial Highway, is there an existing Municipal Road or Provincial Highway approved entrance to the proposed severed lot? <input type="radio"/> Yes <input checked="" type="radio"/> No If no, please indicate on sketch, location of proposed entrance for Public Works Manager's inspection purposes.			
4.6 If located on water: a) What is the name of the water body? Crooked Chute Lake b) Describe the location of parking and docking facilities to be used and the distance from the subject lands. Indicate whether parking is public or private Individual docks for each lot.			
4.7 Water Supply for Retained land shall be provided by:			
<input type="checkbox"/>	Municipal piped water	<input checked="" type="checkbox"/>	Privately owned & operated individual wells for each lot
<input type="checkbox"/>	Privately Owned and Operated Communal Well	<input type="checkbox"/>	Other (specify, e.g., lake, bottled):
4.8 Water Supply for Severed Parcel(s) shall be provided by:			
<input type="checkbox"/>	Municipal piped water	<input checked="" type="checkbox"/>	Privately owned & operated individual wells for each lot
<input type="checkbox"/>	Privately Owned and Operated Communal Well	<input type="checkbox"/>	Other (specify, e.g., lake, bottled):
4.9 Sewage Disposal for Retained land shall be provided by:			
<input type="checkbox"/>	Municipal sanitary sewers	<input checked="" type="checkbox"/>	Privately owned individual septic system for each lot
<input type="checkbox"/>	Privately owned communal collection	<input type="checkbox"/>	Other (specify):
If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent produced per day as a result of the development being completed, a servicing options report and a hydrogeological report is required. Title and date of servicing options report and/or hydrogeological report:			

4.10 Sewage Disposal for Severed Parcel(s) shall be provided by:			
<input type="checkbox"/>	Municipal sanitary sewers	<input checked="" type="checkbox"/>	Privately owned individual septic system for each lot
<input type="checkbox"/>	Privately owned communal collection	<input type="checkbox"/>	Other (specify):
<p>If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent produced per day as a result of the development being completed, a servicing options report and a hydrogeological report is required.</p> <p>Title and date of servicing options report and/or hydrogeological report:</p>			
4.11 Storm Drainage (Indicate the proposed storm drainage system)			
<input type="checkbox"/>	Storm Sewers	<input type="checkbox"/>	Ditches
<input type="checkbox"/>	Swales	<input checked="" type="checkbox"/>	Other (please state) Natural surface drainage
4.12 Other Services (Check if the service is available)			
<input checked="" type="checkbox"/>	Electricity	<input checked="" type="checkbox"/>	School Bussing
<input type="checkbox"/>	Garbage Collection		

5.1	
<p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or a consent under the Planning Act? Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown <input type="radio"/></p> <p>If Yes and if known, provide below, the application file number and the decision made on the application.</p>	
5.2	
<p>Has any land been severed from the parcel originally acquired by the current owner of the subject land? Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown <input type="radio"/></p> <p>If yes and if known, indicate previous severances on the required sketch and supply the following information for each lot severed.</p> <p>Date of transfer:</p> <p>Name of Transferee:</p> <p>Land use of parcel:</p>	
5.3	
<p>Has any land been severed from the parcel by the prior owner(s)? Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown <input type="radio"/></p> <p>If yes and if known, please provide below any names & if possible, current addresses of prior owners of which you may be aware:</p>	
5.4	
<p>Did the current owner acquire the subject land as a result of a consent (i.e. was a lot severed and transferred to the current owner)? Yes <input type="radio"/> No <input checked="" type="radio"/></p> <p>If yes, prior owner should be noted in 5.3 above.</p>	
5.5	
Current Zoning (Specify zone symbol): Rural	
5.6	
Current Official Plan Land Use Designation: Rural	

5.7 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted for approval? Yes ☐ No ☒ If yes, specify the file number and status of the application:

5.8 If the subject lands are the subject of any other application under the *Planning Act*, please fill out required fields on page 1.

5.9 Has the property ever been subject to an application under the *Planning Act*? Yes ☐ No ☒
If the answer was yes, please indicate the file number and status of the application:

Has any land been severed from the parcel originally acquired by the owner of the subject land? Yes ☐ No ☒
If the answer was 'yes', please indicate the date of the transfer, the name of the transferee and the uses of the severed land:

5.10 Is the application consistent with policy statements issued under subsection 3(1) of the *Planning Act*?
Yes ☐ No ☐ If yes, please explain how the application is consistent with the Provincial Policy Statement, reference section numbers:

Provides additional housing units taking advantage of natural, cultural resources

5.11 Land Use Features

ARE THERE ANY OF THE FOLLOWING USES OR FEATURES ON THE SUBJECT LANDS AND/OR WITHIN 500 METRES OF THE SUBJECT LANDS	ON THE SUBJECT LANDS	WITHIN 500 METRES OF SUBJECT LANDS
An agricultural operation (any livestock facility, occupied or vacant, including manure storage). If yes, please submit a Minimum Distance Separation (MDS) calculation with application (<i>contact Secretary Treasurer for More Information</i>)	<input type="checkbox"/>	<input type="checkbox"/>
A landfill site (active or non-operating)	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization pond	<input type="checkbox"/>	<input type="checkbox"/>
A Municipal or Federal Airport (including an aerodrome)	<input type="checkbox"/>	<input type="checkbox"/>
A municipal wellhead within 1000 m	<input type="checkbox"/>	<input type="checkbox"/>
An operating mine site within 1000 m (specify mine site)	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated or abandoned mine site or mine hazards	<input type="checkbox"/>	<input type="checkbox"/>
An operating pit within 150 m or quarry within 500 m.	<input type="checkbox"/>	<input type="checkbox"/>
Any industrial use	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Park or Crown Lands	<input type="checkbox"/>	<input type="checkbox"/>
An active or abandoned rail line and/or trail	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A natural gas or petroleum pipeline	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A floodplain	<input type="checkbox"/>	<input type="checkbox"/>
Significant wildlife habitat and/or significant habitat of Species at Risk (including but not limited to endangered and threatened species)	<input type="checkbox"/>	<input type="checkbox"/>
Fish habitat	<input type="checkbox"/>	<input type="checkbox"/>

A contaminated site	<input type="checkbox"/>	<input type="checkbox"/>
Utility Corridor, electricity generating station, transformer (high voltage electric transmission line)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line, railway yard or Provincial Highway	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5.12 Is there a Provincially Significant Wetland (Class 1, 2 or 3) on or within 120 metres of the subject lands?

Yes ☐ No ☒

5.13 Do the subject lands contain any known cultural heritage, archaeological resources and/or areas of archaeological potential?

Yes ☐ No ☐ Unknown ☐

5.14 If yes to 5.13, does the application propose to develop lands within the subject lands that contain known cultural heritage, archaeological resources and/or areas of archaeological potential?

Yes ☐ No ☒ Unknown ☐

Note: If yes to 5.13 or 5.14, please contact the Ministry of Tourism and Culture to determine the need for any additional information or reports.

5.15 a) Has there been an Industrial Use, Commercial Use or an Orchard, on the subject lands or adjacent lands?

Yes ☐ No ☒ Unknown ☐

b) If yes, specify the use(s):

c) Has the grading of the subject lands been changed by adding/removing earth or other material(s)?

Yes ☐ No ☒ Unknown ☐

d) Has a gas station been located on the subject lands or adjacent lands at any time?

Yes ☐ No ☒ Unknown ☐

e) Has there been petroleum or other fuel stored on the subject land or adjacent lands?

Yes ☐ No ☒ Unknown ☐

f) Is there any reason to believe the subject lands may have been contaminated by former uses on the site or adjacent lands?

Yes ☐ No ☒ Unknown ☐

g) If yes to any of 5.15 a) to f), has an Environmental Site Assessment (ESA) been conducted under the Environmental Assessment Act or has a Record of Site Condition (RSC) been filed?

Yes ☐ No ☐ Unknown ☐

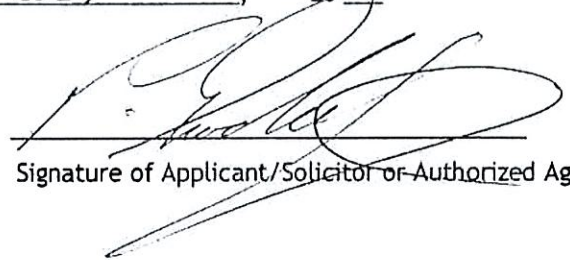
6.1 Is there any other information that you think may be useful to the East Nipissing Planning Board or other agencies in reviewing this application? If so, explain below or attach a separate sheet if necessary.

Declaration for the prescribed information: I (we) PAUL GOODRIDGE of the MUNICIPALITY of CALLANDER in the DISTRICT of PARRY SOUND make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Furthermore, I (We) agree to allow the Municipality, its employees and agents to enter upon the subject land for the purpose of conducting a site inspection that may be necessary to process the application.

Sworn (or Declared) before me at the CITY of NORTH BAY in the DISTRICT of NIPISSING, this 31st day of JULY, 2025



Commissioner of Oaths (include stamp below)
Alessandro Giuseppe Simonetta,
a Commissioner, etc.,
Province of Ontario,
C. John D'Agostino Law
Professional Corporation.
Expires July 17, 2027



Signature of Applicant/Solicitor or Authorized Agent

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed. I GILLES LAVIGNE, am the owner of the land that is the subject of this application for consent and I authorize PAUL GOODRIDGE OF GGPS LTD. to make this application on my behalf.

Signature of Owner Gilles Lavigne Date JULY 31, 2025

AGREEMENT TO INDEMNIFY

The applicant hereby agrees to indemnify and save harmless the East Nipissing Planning Board from all costs and expenses that the Board may incur in connection with the processing of the applicant's application for approval under the Planning Act. Without limiting the foregoing, such costs and expenses will include all legal, engineering, planning, advertising and consulting fees and charges incurred or payable by the Board to process the application together with all costs and expenses arising from or incurred in connection with the Board being required, or...

requested by the applicant, to appear at the hearing of any appeal to the Local Planning Appeal Tribunal from any decision of the Board, as the case may be, approving the applicant's application.

The applicant acknowledges and agrees that if any amount owing to the Board in respect of the application is not paid when due, the Board will not be required to process or to continue processing the application, or to appear before the L.P.A.T. in support of a decision approving the application until the amount has been paid in full. The applicant further acknowledges and agrees that any amount owing by the applicant to the Municipality is, when due, a debt of the applicant and the Board may, in addition to any other remedies available to it at law, recover the amount owing together with interest from the applicant by action.

JULY 31, 2025
Date

GILLES LAVIGNE
Signature of Owner

GILLES LAVIGNE
Owner's Name: Printed

Personal information collected on this form is collected under the authority of the Planning Act, R.S.O. 1990, as amended and will be used to assist in making a decision on this matter. All names, Addresses, opinions and comments will be made available for public disclosure.

Questions Regarding this collection should be forwarded to:

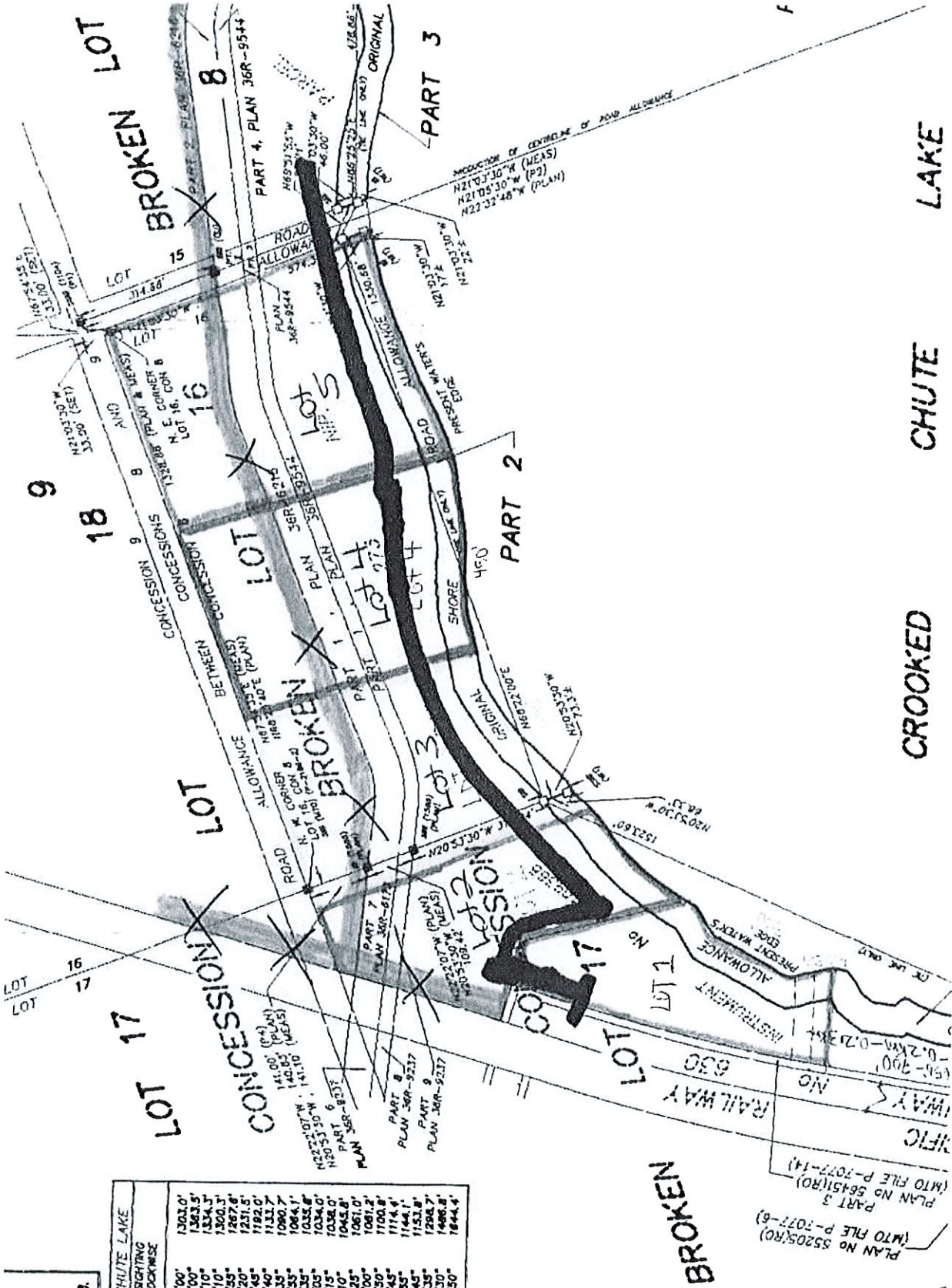
Seceretary of the East Nipissing Planning Board _____, Ontario _____,

Phone: _____.

- 11.1 All information requested in this form is mandatory and is either prescribed under Ontario Regulation 197/96 as amended or is required by the Committee of Adjustment.
- 11.2 If an application is deemed to be incomplete, it will be returned, and the time period referred to in subsection 53 (14) of the *Planning Act* for an appeal to the Ontario Municipal Board for failure to make a decision does not begin.
- 11.3 Please indicate on the enclosed key map, the location of the subject property.
- 11.4 In order to enable the required personnel to inspect the property, please provide on Page 10, clear & concise directions to the subject land. If property is not located on a highway or municipal road, please provide a sketch below or on the reverse. Please note it is very important that the directions are adequate. If the inspectors are unable to locate the subject lands because of poor directions, your application may be delayed.
- 11.5 It is required that two (2) copies of the application along with the prescribed fee be filed with the Secretary Treasurer of the _____ of _____ accompanied by the prescribed fee in cash or by cheque payable to the _____ of _____.

DISTANCES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048.

RADIAL RES TO CROOKED CHUTE LAKE	
INSTRUMENT AT STATION 'A' SIGHTING STATION 'B' AND READING CLOCKWISE	
1549 33"	18735100"
1628 00"	183610"
1623 00"	1796410"
1554 00"	178310"
1573 35"	1764110"
1576 35"	1750010"
1573 40"	1731110"
1577 40"	1715110"
1628 35"	1702110"
1634 35"	1684110"
1654 00"	1667110"
1677 40"	1650110"
1671 15"	1633110"
1674 15"	1616110"
1672 05"	1599110"
1672 05"	1582110"
1672 05"	1565110"
1672 05"	1548110"
1672 05"	1531110"
1672 05"	1514110"
1672 05"	1497110"
1672 05"	1480110"
1672 05"	1463110"
1672 05"	1446110"
1672 05"	1429110"
1672 05"	1412110"
1672 05"	1395110"
1672 05"	1378110"
1672 05"	1361110"
1672 05"	1344110"
1672 05"	1327110"
1672 05"	1310110"
1672 05"	1293110"
1672 05"	1276110"
1672 05"	1259110"
1672 05"	1242110"
1672 05"	1225110"
1672 05"	1208110"
1672 05"	1191110"
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1672 05"	1106110"
1672 05"	1089110"
1672 05"	1072110"
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1672 05"	936110"
1672 05"	919110"
1672 05"	902110"
1672 05"	885110"
1672 05"	868110"
1672 05"	851110"
1672 05"	834110"
1672 05"	817110"
1672 05"	800110"
1672 05"	783110"
1672 05"	766110"
1672 05"	749110"
1672 05"	732110"
1672 05"	715110"
1672 05"	698110"
1672 05"	681110"
1672 05"	664110"
1672 05"	647110"
1672 05"	630110"
1672 05"	613110"
1672 05"	596110"
1672 05"	579110"
1672 05"	562110"
1672 05"	545110"
1672 05"	528110"
1672 05"	511110"
1672 05"	494110"
1672 05"	477110"
1672 05"	460110"
1672 05"	443110"
1672 05"	426110"
1672 05"	409110"
1672 05"	392110"
1672 05"	375110"
1672 05"	358110"
1672 05"	341110"
1672 05"	324110"
1672 05"	307110"
1672 05"	290110"
1672 05"	273110"
1672 05"	256110"
1672 05"	239110"
1672 05"	222110"
1672 05"	205110"
1672 05"	188110"
1672 05"	171110"
1672 05"	154110"
1672 05"	137110"
1672 05"	120110"
1672 05"	103110"
1672 05"	86110"
1672 05"	69110"
1672 05"	52110"
1672 05"	35110"
1672 05"	18110"
1672 05"	11110"
1672 05"	01110"



Change was the original proposed entrance; right-of-way crossing the pipeline
 = entrance (proposed) off of Hwy 630 on Lot 1, right-of-way
 for lots 2, 3, 4, 5 and continues onto another lot that
 belongs to the Owner

JoAnne Montreuil,
Secretary Treasurer,
East Nipissing Planning Board

September 3, 2025

Subject: Consent 2025-09, creation of a new lot, right-of-way

Owners/Applicant: G. Lavigne

Location: Part Lots 16 & 17, Concession 8, PIN 49110-0052 and 49110-0228,
Township of Calvin, East Nipissing Planning Board.

Dear Ms Montreuil,

Regarding the request for comments on a Consent application at the location described above, the Mines section of the Ministry of Energy and Mines (MEM) has checked the subject property and surrounding area for active mining claims, mineral deposits, abandoned mine sites, geology and mineral potential with the following results:

Mining Claims:

There are no Crown mining rights on the property. The property is designated as “non-mining land tenure (surface and mining rights patent)” on the Mining Lands Administration System (MLAS) map viewer. An alienation (W-SO-73/14) is present over lots 4 and 5 of sketch. The purpose of the alienation is to protect a future highway 17 alignment.

Ontario Mineral Inventory (OMI) and Abandoned Mine (AMIS) sites:

There is no AMIS site within 1000 m of the property. No OMI is closer than 1000 m either.

Bedrock Geology and Mineral Potential:

The property is underlain by migmatitic rocks and gneisses of undetermined protolith in the east (Lots 4,5) and gneisses of metasedimentary origin in the west (Lots 1, 2, 3).

The Metallic Mineral Potential Estimation Tool (MMPET) Index is based on a GIS application that provides a high-level, regional scale illustration of the likelihood of any given parcel of land to be prospective for a mineral resource. An MMPET score of 65 or more is considered to represent high Provincially Significant Mineral Potential. The subject property lies within a part of Calvin Township with MMPET score of 80.1-90.

However, the proposed new lot creation is in an area of non-mining land patent, with no land within 1000 m available for recording mining claims, therefore will not significantly change the existing potential for mineral exploration and development.

Ontario Geological Survey data, including Mineral Deposit Inventory (MDI), Abandoned Mines Information System (AMIS), Bedrock Geology, and Aggregate Resources mapping are available for viewing or free download on OGSEarth:
<https://www.hub.geologyontario.mines.gov.on.ca/>.

Mining Lands information can be obtained from the Mining Lands Administration System (MLAS) map viewer at
<https://www.lioapplications.lrc.gov.on.ca/MLAS/Index.html?viewer=MLAS.MLAS&locale=en-CA>.

Regards,



Pierre Bousquet, M. Sc., P.Geo.
Regional Land Use Geologist, Northeast Ontario
Ontario Geological Survey
Ministry of Energy and Mines
Ontario Government Complex
5520 Hwy 101 East, E-wing
South Porcupine, ON P0N 1H0
Cell. 705-465-2516
pierre.bousquet@ontario.ca

9

**AGENCIES
BOARDS
COMMITTEES**

9 Sept. 2025

NBMCA report to Calvin Council

We have had several NBMCA Board and Executive meetings since my last report. Much of this has already been reported by the North Bay Nugget.

Of note, is the termination of CAO Carolyn RODGERS, and

The resignation of Lands Manager David SWEET.

Applications for both of these positions will be posted soon.

Angela MILLS, NBMCA staff member made a presentation to the NBMCA board about implementing a weather station program throughout the region. These systems are relatively inexpensive, to purchase and operate, and can give by the minute reporting (through a wi-fi connection) rainfall, temperature, wind velocity, etc.. This timely reporting can enhance their ability to give more advance flood warnings. This would have been helpful during our recent storm in identifying the huge extent of the storm. Mattawan and Bonfield have already asked for two weather stations for their communities.

Ms. Mills has been contacting member communities CAOs about the system. She is also doing a presentation to the Ontario Conservation Authorities on this project later this month.

The next meeting of the Board is Wed. 10 September 2025 at 4:00 pm

Bill MORETON

Calvin Deputy Mayor

NBMCA Executive Board member

EAST NIPISSING PLANNING BOARD

June 30, 2025

Meeting held at Mattawan Municipal Hall 6 pm

Present: Michelle Lahaye, Chairperson

Don Lemaire

Keith Dillabough

Richard Gould

Dean Grant

JoAnne Montreuil, Secretary Treasurer

Absent: Jason Belanger

Public in attendance:

Delegations:

Disclosure of pecuniary interest and the general nature thereof: Dean Grant declared a conflict of interest for the Grant File 2025-05

The meeting was called to order at 6 pm by Chairperson Michelle Lahaye

The Land Acknowledgement was read by Chairperson Michelle Lahaye

Motion 2025-035

Moved by Don Lemaire, Seconded by Richard Gould, that the agenda for the June 30, 2025 meeting be approved as circulated.

Carried.

Motion 2025-036

Moved by Keith Dillabough, Seconded by Don Lemaire that the Minutes of the meeting of May 26, 2025 be approved as circulated.

Carried.

Motion 2025-037

Moved by Richard Gould, Seconded by Dean Grant that File 2025-03 Seguin be re-accepted and circulated for comments.

Carried.

Dean Grant stepped away from the table at 6:05 pm.

Motion 2025-044

Moved by Dean Grant, Seconded by Don Lemaire that we increase our Secretary Treasurer's wages from \$300.00 per month to \$400.00 per month and continue to pay for her internet starting July 1, 2025.

Carried.

Motion 2025-045

Moved by Richard Gould, Seconded by Don Lemaire that the June 30, 2025 meeting be adjourned at 7 pm. Date of next meeting will be July 21, 2025 at 6 pm.

Carried.



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

August 19, 2025

Hon. Natalia Kusendova-Bashta, MPP
Minister of Long-Term Care
6th Floor
400 University Ave.
Toronto, ON M5G 1S5

**RE: AMO Conference meeting with Minister Kusendova-Bashta
Request for Ministry Support to Finalize Exit from Cassellholme (East Nipissing Home for the
Age Board of Management)**

Dear Minister Kusendova-Bashta,

Thank you for taking the time to meet with us.

Our local Member of Parliament, the Minister of Municipal Affairs, and the Cassellholme board have been informing us that there may be significant updates forthcoming from the Ministry of Long-Term Care. As part of our ongoing discussions and planning, we respectfully seek clarification and direction on the following key matters:

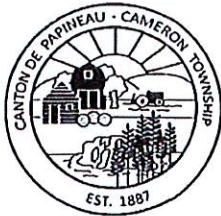
1. Is the Province planning to eliminate Boards of Management under the Fixing Long-Term Care Homes Act 2021, and specifically, to remove the schedules in O. Reg. 246/22?
2. Is the Province providing additional funding for the Cassellholme redevelopment project?
3. Or is it both of the above?
4. Some of our research indicates that the schedules in O. Reg. 246/22 may have already been removed from the Regulation. Can you confirm whether this is the case?

Proposed Solution: Recognition of Evolving Long Term Care Services in Northern Ontario

In the 1950s and 1960s, municipalities in Northern Ontario worked in partnership with the Province to create long-term care homes like Cassellholme. At the time, this collaborative approach was necessary due to the limited number of facilities available in the North to serve our seniors.

Now, over 60 years later, the Province has made significant and commendable strides in expanding long-term care services across Ontario. With over 600 LTC homes in operation including a 2025 multi billion dollar budget investment in Long Term Care development, the Province has clearly demonstrated leadership and commitment to seniors' care.

Given this evolution, it is no longer necessary for small municipalities (under 15,000 population) to be directly involved in long-term care governance. This is recognized under Section 125 of the Fixing Long-Term Care Act, 2021, and we believe the time has come to act on this immediately.



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0

Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072

E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

Our Request

We are respectfully requesting that the Ministry of Long Term Care support the elimination of all long term care boards of management in Ontario, which includes the removal of the following municipalities from the Fixing Long-Term Care Homes Act, 2021, O. Reg. 246/22, Schedule 3:

- Papineau-Cameron
- Mattawa
- Calvin
- Mattawan
- South Algonquin

This will allow our municipalities to focus on the essential local services such as road maintenance, fire protection, water and wastewater, waste management, and recreation for the seniors living in their personal homes within the municipalities, while the Province continues to lead long-term care service delivery for seniors, which is its rightful jurisdiction.

Historical Context and Urgency

We have been pursuing a structured and fair exit from the Cassellholme Board of Management for over 12 years. Key milestones include:

- In 2017, all parties were in agreement, but progress stalled at the Minister of Long Term Care's desk once the Ontario Provincial election was called.
- In 2021, the Ministry of Long Term Care approved Cassellholme's redevelopment, but no progress was made on the municipal exit that was also under discussion.

Multiple Councils and the Board itself were aligned on this request in both cases. We believe the time has come to finalize this long-standing issue and provide certainty to our Councils, residents, and staff.

Next Steps


We respectfully request that the Ministry:

1. Confirm its support for the removal of the above-named municipalities from the Fixing Long Term-Care Act, 2021, O. Reg. 246/22, Schedule 3.
2. Outline the formal process, timeline, and any conditions or approvals required to complete this exit.
3. Clarify whether any legislative or regulatory changes are already underway or have been enacted that would impact this request.

Attached, please find correspondence that has been previously provided to you and your Ministry.

We appreciate your time, attention, and commitment to resolving this issue in a collaborative and respectful manner.

Sincerely,


Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2025-40

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of September 09, 2025, excluding Closed Meeting Agendas and Closed Meeting Minutes.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025- this 9th day of Sept 2025..

MAYOR

CAO